



# WICHITA STATE UNIVERSITY CODE OF ETHICS AND BUSINESS CONDUCT



## SHOCKER PRIDE

As a state educational institution of Kansas, Wichita State University is committed to providing state of the art educational, research and testing opportunities. This is accomplished by upholding the University's ethics policy, adhering to all Federal, State, and Local laws, and abiding by the policies and procedures as set forth by the Kansas Board of Regents.

These guidelines establish Wichita State University's policies and procedures for ethical business conduct in the classroom as well as private and public partnerships with the community. The University prides itself on its relationships with its employees, students, and suppliers alike and endeavors to foster an atmosphere that emphasizes positive interactions via applied learning, research and testing, and employment services.

As the University continues to focus on being internationally recognized for its applied learning and translational research, it recognizes the importance of being on one accord in mindset and in what it does. Together, as the University faces obstacles and seizes opportunities, it will work diligently to stand firm on the foundation of the guiding principles of the University to be an essential educational, cultural, and economic driver for Kansas and the greater public good.



## SHOCKER VALUES

### VISION:

Wichita State University is internationally recognized as the model for applied learning and



## SHOCKER COMMITMENT

Committed to excellence in education, research and testing, and community engagement. Moreover, WSU believes in providing a work environment that is ethical, inclusive, and compliant. As such, at the beginning of each fiscal year, Shocker faculty and staff sign the “Shocker Way” demonstrating each individual’s personal commitment and responsibility in adhering to the University’s established expectations, policies and procedures. Shockers will:

- Not engage in conduct and activity that may call the University’s honesty, integrity, or brand into question.
- Not conduct business that will create a conflict of interest in their employment.
- Follow all restrictions on use and disclosure of information; however, will not release confidential, trade secret, and/or other proprietary information of WSU or any third party as restricted agreement, including but not limited to, the name, logos, insignias or trademarks of WSU, any affiliates of WSU student or personnel records, health records, intellectual property, or any classified or controlled information, or any other restricted or private information under law, absent written consent from a duly authorized representative of the University.
- Ensure all proprietary information is handled with a reasonable degree of care to avoid accidental disclosure and only disclose said information with the written consent of the authorized owner or as otherwise permitted by law.
- Without exception, adhere to ALL applicable laws, ( o)8 (te)-1 (d) o6d/MCImn cle1 Td(E)-l(f)-4 (o(rw)6 (



## SHOCKER PROMISE

### University Resources:

Work together to ensure the most efficient, effective, and environmentally friendly use of University resources. University resources include but are not limited to printers, computers, WSU network, internet connection, procurement cards, intellectual property, WSU vehicles, etc. It is imperative that sound judgment is used to avoid injury, misconduct, or abuse of these resources and when in doubt, ask the appropriate authorized personnel. Faculty and employees





adhere to Chapter 14 of University's policies and procedures (see [http://webs.wichita.edu/inaudit/ch\\_14.htm](http://webs.wichita.edu/inaudit/ch_14.htm)).

The University requires that all individuals and/or businesses providing services conduct business with the highest degree of integrity and trust. In addition, the University expects that suppliers adhere to all applicable regulations and laws as it pertains to the work and/or services being provided.

**Political Activities:**

The University encourages employees to be involved in political activities. Accordingly, all employees must adhere to University's policies and procedures found in Sections 3.17 and 11.2 (see <http://webs.wichita.edu/inaudit/tablepp.htm>).

**Export Compliance:**

The University is committed to providing research and testing services. In doing so, it is possible for export transactions to take place, and the University is committed to ensuring that all such transactions are in full compliance with all applicable statutes and regulations.

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### **Fair Competition:**

The University believes in fair and open contract and agreement practices with suppliers and industry business whether in the U.S or abroad. The University is committed to ensuring that such contracts/agreements compete on the basis of price, service, quality, delivery and comply with applicable anti-corruption laws.

The University forbids any form of bribery and corruption and expects university employees to comply with all laws and or regulations. The consequences of not adhering to such laws or regulation can cause undue financial consequence as well as damage to the University's reputation.

### **Combating Human Trafficking:**

The University is committed to combating human trafficking in persons and does not tolerate or condone human trafficking of any form or at any level within the University. University Employees, contracted consultants, and subcontractors found violating any form of human trafficking are subject to appropriate corrective action including termination of employment or contract. More information can be found in Section 20.25 of Universities Policies and Procedures ([https://www.wichita.edu/about/policy/ch\\_20/ch20\\_25.php](https://www.wichita.edu/about/policy/ch_20/ch20_25.php))

Employees may report without fear of retaliation, activity inconsistent with the policy prohibiting trafficking by contacting WSU's Employee Reporting hotline at 844-724-5631 or the Global Human Trafficking Hotline at 1-844-888-FREE or via email at [help@befree.org](mailto:help@befree.org). All hotlines are available 24/7.