

OPT Filing Appointment Checklist

Completed [OPT Recommendation Form](#)

Completed [OPT Memorandum of Understanding](#)

- Information about selecting an OPT start date can be found on [page 4 of our OPT Tutorial](#).

Completed [Form I-765 Application for Employment Authorization](#), available on the [USCIS website](#)

in the "Forms and Document Downloads" section.

- Instructions for completing the I-765 for an OPT Application can be found on [page 4 of our OPT Tutorial](#).

Fee Payment: Payment must be made by money order, personal check, or credit card. For more information, see the [USCIS website](#) in the "Forms and Document Downloads" section.

- Money order (recommended)
- Personal check
- [Form G-1450](#) Authorization for Credit Card Transactions

2 Copies of completed Form G-1145 E-Notification of Application/Petition Acceptance, available on the [USCIS website](#) in the "Forms and Document Downloads" section.

2 Copies of Immigration Documents: You are required to provide TWO