

College of Liberal Arts and Sciences

Name _____ WSU ID _____ Date of Birth _____

Phone _____ Liberal Arts and Sciences Major _____

Student Signature _____ Date _____

Advisor Signature _____ International Student VA Benefits

Your petition will not be considered without an LAS advisor's signature. This signature is not a guarantee of a particular decision from the faculty committee. Your results will be emailed to your WSU address

Part I: State in a single sentence your request. Common requests include readmission, late withdrawal or and waiver of graduation requirements. Be specific. For late withdrawals, include course names and semesters. For graduation requirements, identify the actual requirement for which you request an exception.

If applying for readmission, please indicate which semester you wish to begin taking classes

Fall Spring Summer Year 20 _____

OFFICE USE ONLY BELOW THIS POINT

<u>College Committee Decision</u>	<u>University Committee Decision</u>
APPROVE DENY	APPROVE DENY
_____	_____
_____	_____
_____	_____
_____	_____

Guidelines for Completing Your Petition

Advising: Petition forms will not be presented to the committee unless you speak with an LAS advisor in Grainger Wilkie Hall, Room 115, and the advisor signs the form. This step is required to make sure you have been given proper guidance on the nature of your request, the contents of your justification letter and supporting documentation, and the possible ramifications if your request is granted. Please be aware that an advisor cannot guarantee any particular decision regarding your request; our office does not have the authority to approve or deny a petition.

Delivery: The petition form and your letter can be turned in to our office by mail, fax, email, or in person. If you do not turn in your petition in person, please call the LAS Advising Center at 316.978.4757 to confirm it has been received.